

**OFFICE OF THE DIRECTOR OF PUBLIC HEALTH & FAMILY WELFARE,  
ANDHRA PRADESH:: VIJAYAWADA.**

All the State Cadre Employees under the control of D.P.H.&F.W. are here by informed to submit their request transfer application in the enclosed profarma on or before 06-07-2019 by 5.30 p.m. to the concerned authorities . They are also requested to submit a copy of the same to the following mail I.D.

**[dhgeneraltransfers2019@gmail.com](mailto:dhgeneraltransfers2019@gmail.com)**

Further the D.M.&H.O.s/ Principals/ Superintendents and other concerned officers are requested to consolidate the state cadre transfer applications and submit the same to this office on 07-07-2019 by 10.00 A.M. through special messenger.

Sd/-Dr.S.Aruna Kumari  
Director of Public Health & Family Welfare

## **Director of Public Health and Family Welfare**

G.O.Ms.45 Finance ( H.R.I. PLG.& POLICY) Department Dated: 24-06-2019.

G.O.Rt.No.262 HM&FW(B1) Department, Dated: 01-07-2019.

### **Time Schedule for State Cadre Employees**

1	a) Display of clear vacancies & long standing Vacancies (20%) of all cadres.  b) Display of long standing employees list based on station seniority.  (Employees working who have completed more than 5 years of service in the present station (20% )	<b>03-07-2019</b>
2	Submission of applications (Request transfers by employee).	<b>04-07-2019 to 06-07-2019</b>
3	Preparation of seniority list and eligible list of candidates to be transferred.	<b>07-07-2019</b>
4	Grievances.	<b>08-07-2019</b>
5	Redressal of Grievances.	<b>09-07-2019</b>
6	Display of final eligible candidates for transfer.	<b>09-07-2019</b>
<b>All the eligible candidates are directed to attend for counseling as per the schedule</b>  <b><u>Venue for counseling</u> : O/o Director of Public Health &amp; Family Welfare , Andhra Pradesh, Gollapudi, Cross Roads, One Centre, Old NRI Building, Vijayawada.</b>		
7	Counseling for all State cadre employees and issue of orders.	Cadre
	<b>10-07-2019</b>	CS (GL) & CSS of all specialties, Dy.C.S. , D.D (Admn), AD (Admin), AO, CHO (M) ,
	<b>11-07-2019</b>	CAS, DAS, CHO (F) & other State Cadres

Sd/-Dr.S.Aruna Kumari  
Director of Public Health & Family Welfare

**DIRECTOR OF PUBLIC HEALTH & FAMILY WELFARE**  
**APPLICATION FOR REQUEST TRANSFER**

G.O.Ms.45 Finance ( H.R.I. PLG.& POLICY) Department Dated: 24-06-2019.

G.O.Rt.No.262 HM&FW(B1) Department, Dated: 01-07-2019.

Sl.No.	Details	Particulars
1	Name of the employee	
2	Designation	
3	Qualification	
4	Date of Birth	
5	Present place of working Type of area (Tribal/Rural/Urban)	
6	Date from which working in the present station (Station means place i.e., City, Town, Village) of actual working for the purpose of transfers and not office (or) institution. In G.O.Ms.45 Finance ( H.R.I. PLG.& POLICY) Department Dated: 24-06-2019. Period of stay in the present station as on 24-06-2019 (YMD)	
7	<b>Request places:</b>	1. 2. 3.
8	<b>Preference if any :</b>	
a.	Employees with disabilities of 40% or more as certified by a competent authority as per “persons with disabilities”. (Certificate to be enclosed)	
b.	Employees having mentally challenged children to a place where medical facilities are available. (Certificate to be enclosed)	
c.	Medical grounds for the diseases (either self or spouse or dependent children and dependent parents) of Cancer, Open Heart Operations, Neuro Surgery, Kidney Transplantation to places where such facilities available. (Certificate to be enclosed)	
d.	Widow employee appointed on Compassionate appointments. (Death certificate of spouse to be enclosed)	
e.	Husband and Wife cases (only one of the spouse shall be shifted following the prescribed procedure). Once the facility is utilized, the next request can be made only after eight years. (Spouse Service Certificate to be enclosed)	
9	Whether the employees having any charges /ACB/Vigilance cases pending against him / her. The Authority shall indicate that fact clearly against the name of that employee.	

**Signature of the Candidate**

**Counter Signature of the Controlling authority WITH SEAL**